MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MAY 21, 2026, AT 11:30 A.M.
BRYAN POLICE DEPARTMENT, SECONDARY COURTROOM
303 E 29TH ST., BRYAN, TEXAS
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Call to order.

Meeting was called to order at 11:30 AM with the following members present:

Lloyd Wassermann
Blake Busse
Fred Brown
Richard Mann
Dean Swartzlander

Others in attendance:

Lieutenant David Villarreal, Brazos County Sheriff's Office
Cindy Synwolt, College Station Police Department
Lupe Arredondo, self
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
David Dibello, 9-1-1 District
Kris Fox, 9-1-1 District
Ray Pheris, 9-1-1 District
Halley Challis, 9-1-1 District

1. Approval of the minutes of the meeting held March 26, 2026.

Minutes were approved unanimously following a motion and a second by Mr. Busse and Commissioner Brown, respectively.

2. Approval of the minutes of the workshop meeting held May 11, 2026.

Minutes were approved unanimously following a motion and a second by Commissioner Brown and Chief Mann, respectively.

3. Discussion / Action on District Investment Report.

Mr. Corley presented the District's latest investment report. Key points discussed:

- Overall investment position is essentially unchanged from the prior month, with interest continuing to accrue.

- The TexPool rate has decreased to approximately 3.6%, down another tenth of a percent since the last meeting, continuing a downward trend of roughly 0.1% per month.
- A $1.1 million CD at Cadence Bank will mature at the end of July, at which time approximately $44,000 in accrued interest will be realized.

A motion for approval was made by Chief Swartzlander and seconded by Commissioner Brown, the motion carried unanimously.

4. Discussion / Action on Director's Report of Expenditures for FY 2026.

Mr. Corley reviewed the monthly expenditure reports for March and April 2026. Key points:

- March report (halfway through the fiscal year): Revenues and expenses are tracking within approximately one percentage point of expectations. Emergency service fees, dispatch contracts, and interest earnings are all in line with the budget. Notably, the $44,000 in CD interest has not yet been recognized; when applied, interest earnings would be at approximately 50% of budget.
- April report (58% through the fiscal year): Overall expenditures are at approximately 60% of budget, slightly elevated due to a $200,000 lump-sum payment to the TCDRS fund earlier in the year. The benefits percentage is expected to drawdown over the remainder of the year. No alarming trends were identified.

A motion for approval was made by Chief Mann and seconded by Mr. Busse, the motion carried unanimously.

5. Discussion / Action on Quarterly Dispatch financial reports for FY 2026.

Mr. Corley presented the quarterly dispatch financial reports for both dispatch contracts:

- City of Bryan dispatch finances: Expenses at 50.7% of budget — within less than 1% of the expected midpoint.
- Brazos County dispatch finances: Expenses at 50.7% of budget — similarly on track with no concerns noted.

A motion for approval was made by Chief Swartzlander and seconded by Commissioner Brown, the motion carried unanimously.

6. Discussion / Action on TCDRS Plan Assessment and Summary Valuation.

Mr. Corley reviewed the annual TCDRS (Texas County & District Retirement System) plan assessment. Key points discussed:

- Plan assets grew from just under $15 million at year-end 2024 to just over $16 million at year-end 2025.
- Unfunded liability decreased from $1.4 million to $1.3 million, resulting in a funding ratio of approximately 92.5%.
- The effective amortization period is 12.2 years — the theoretical time to reach 100% funding at the minimum required contribution rate.
- The plan has 119 total members: 45 actively depositing and 18 drawing benefits.
- All actuarial assumptions remain unchanged from the prior year.

- The required contribution rate for the next year is 11.31%; the District's current elected rate is 11.74%. With a 30% CPI index adjustment for retirees included in the budget, the effective required rate is approximately 11.6%.
- Mr. Corley suggested that in coming years the Board consider voluntarily contributing slightly above the minimum rate in order to reduce the 12-year window to full funding.

No action required. This item was for informational purposes only.

7. Discussion / Action on the FY 2027 Budget.

Mr. Corley presented the proposed FY 2027 budget, incorporating changes discussed at the May 11, 2026 workshop. Key highlights:

- 911 District Side
    - Major expenditure increases are capital in nature, related to two significant projects: (1) the Kent Street facility project (design, furniture and fixtures), and (2) a 911 system refresh (back-end network upgrades and Vesta workstation replacements at all five answering points in Brazos County), including funds for backup center expansion.
    - A slight reduction in investment income is anticipated as funds are moved from CDs toward capital projects.
- Dispatch Operations Side
    - Addition of one new dispatcher position, primarily to staff the Brazos County Fire radio position.
    - Pay scale adjusted by an average of approximately 2.9% per dispatcher.
- Health Insurance
    - A health insurance premium increase of approximately 15% was incorporated (splitting the difference between 10% and 20% scenarios reviewed at the workshop).
    - Mr. Corley reported that the current monthly premium per employee (~$930) remains reasonable compared to the county's rate (~$1,274 per month).
- Backup Center Lease
    - The backup center lease cost has been separated from the main dispatch budget due to its five-year minimum term and the need to incorporate College Station's share. A framework for cost-sharing has been developed and shared with the City of College Station's legal department for formal contract drafting.
- Budget Submissions
    - The budget has been submitted to both Brazos County (via the county's online portal and a presentation to the Commissioner's Court) and the City of Bryan. A meeting with the City Manager's office is planned, followed by City Council review.
    - Commissioner Brown expressed concern about funding another full position considering the Commissioner’s Court approved funding for new building commissioning services on Tuesday in the amount of $161,000. Final funding levels are subject to decisions by the City and County.

A motion for approval was made by Commissioner Brown and seconded by Mr. Busse, the motion carried unanimously.

8. Director's report and Board concerns, including a discussion of the following items:

a. Current staffing levels & hiring timeline

The District is currently at 100% staffing. Four new dispatchers were selected following interviews the prior week — three are experienced local dispatchers expected to be fast-tracked through training. New hires are expected to start in early July. Mr. Corley noted that proactive hiring is necessary due to ongoing attrition (one trainee on probation, one recent departure following nursing school graduation). One additional position may be added in October if approved in the budget.

The Board was also informed that Ray Pheris, QA and Training Manager, will be leaving at the end of May to oversee the combined dispatch center in Austin. Mr. Corley noted that changes in QA technology since Mr. Pheris joined will dictate how those duties are restructured going forward.

b. Shared PSAP Radio Channel

The District is developing a dedicated inter-dispatch radio channel to facilitate direct communication between area dispatch centers (Bryan, College Station, University PD, possibly Navasota and DPS). This would replace phone calls with a single radio transmission during active multi-jurisdictional incidents. A May 7 meeting resulted in broad agreement from all parties. Coordination with BVWACS is underway to implement the channel on dispatch radios. A recent fiber cut that temporarily disrupted phone communications underscored the value of an alternate communication path.

c. Motorola Vesta NXT Router

This is a Motorola-initiated upgrade at no cost to the District. It will triple the number of connections from each 9-1-1 host site (Bryan and College Station) back to Motorola's core network, significantly increasing redundancy. Site surveys have been completed at both locations and the project is on track for a go-live in August 2026. No changes will be visible to dispatchers.

d. TAMU PD's Transition to Primary PSAP

The transition of 9-1-1 call routing for Texas A&M properties directly to the TAMU Police Department was completed on April 7, 2026, as scheduled. SMS (text-to-911) testing was conducted successfully. Work continues with wireless carriers to update default (fallback) routing for cell towers on and around campus; AT&T routing has been updated, while other carriers are still being coordinated.

e. Elevator Replacement

An email received May 13 indicated that repair work was expected to be completed within 7 to 10 days (by approximately May 23). Parts have been received and installation is underway. An additional scope item was identified: the cab ceiling is in poor condition and would not pass state inspection; this work is being added to the contract via amendment with Frontier. Mr.

Corley noted that the elevator inspection will be required following installation, adding additional time.

Regarding the lease negotiation with Vertical Bridge: Mr. Corley read from an email received the morning of the meeting in which Vertical Bridge clarified that its $10,000 one-time payment offer is a good-faith gesture only, that it has no legal obligation to provide rent relief related to the elevator outage, and that it does not own or control the building or elevator. Vertical Bridge stated this is their best and final offer.

Board consensus: The Board agreed to accept the $10,000 good-faith payment from Vertical Bridge. Mr. Corley will respond accordingly and request the check.

f. New CAD System Implementation

This item will be a recurring agenda item for approximately the next 18 months. Mr. Corley noted that while background work on mapping and GIS updates is ongoing, and a technical meeting was held the morning of the meeting, a formal detailed timeline has not yet been established. The Director expressed that the project is off to a slower start than anticipated and expects the pace to accelerate once planning is formalized.

g. Backup Center Expansion/Relocation

The lease for the expanded backup center space at Fibertown was executed on May 12, 2026. Mr. Corley and another staff member met with Fibertown representatives and their electrical contractor on May 20 to plan electrical and network drop placement. The landlord has agreed to allow the District to occupy the larger space immediately at the current lease rate until the start of the new fiscal year. Mr. Corley is awaiting a response from A&M PD and EMS regarding their interest in participating in the backup center. The formal cost-sharing contract is being drafted by the City of College Station's legal department, with the intent to add all parties to a single agreement.

h. Phase 1 SIP Request for NGCS

The District, along with several other Texas 9-1-1 districts, has been working to require phone carriers to deliver 9-1-1 calls via IP-based SIP format rather than analog, as part of the NextGen 9-1-1 transition. The District's system is compliant; the outstanding step is for carriers to transmit calls in the required format. Verizon has requested a six-month extension from the FCC. The District filed comments with the FCC opposing an open-ended extension and requesting specifics about the reason for the delay, expressing concern that repeated extensions could indefinitely stall the transition. A Phase 2 SIP request (addressing deeper data standards) is also forthcoming.

i. Kent Street Facility

A design contract was signed with Plan North on May 1, 2026. An on-site walkthrough of the Kent Street property and the current facility was conducted on May 13. Discussions included desired room layouts, adjacency requirements, and building security (perimeter fencing, etc.). The county project manager (Trevor Lansdown) will be on vacation through the end of May, and

Mr. Corley will be on vacation for approximately 2.5 weeks starting at the end of May, returning in mid-June. Work will continue in their absence.

Additional Item: International Calling — World Cup Preparedness
Mr. Corley briefed the Board on preparations for potential international 911 calls related to the FIFA World Cup (mid-June through mid-July), with matches in Dallas, Houston, and an international soccer match at Kyle Field on June 6, 2026. Key points:

- International calls to 9-1-1 will not carry the standard domestic caller ID and callback number data.
- Some carriers are implementing a temporary workaround to push the callback number into the caller name field.
- The Motorola Vesta system cannot make outbound calls to international numbers; the District has purchased an international calling card to be kept at the supervisor's desk, with dispatch instructions posted on the internal wiki.
- Language translation services are in place, including the Axon/Prepared platform's real-time transcription and translation capabilities.

9. Hear public comments.

No comments were heard.

10. Adjournment

The meeting was adjourned at 12:20 PM.

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Lloyd Wassermann
Board of Managers

ATTEST:

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Laura Blackburn
Recording Secretary